

THE TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING  
APRIL 10, 2017

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The April 2017 Regular Meeting of the Tobyhanna Township Board of Supervisors was held on April 10, 2017 at the Tobyhanna Township Government Center Building, 105 Government Center Way, Pocono Pines, Pennsylvania 18350.

Present were Supervisors Anne Lamberton, Heidi A. Pickard, Brendon Carroll and John E. Kerrick, Solicitor Jonathan J. Reiss, Esquire and Township Manager John Jablowski Jr. Absent from the meeting was John Holahan, III.

1. Chair Anne Lamberton called the meeting to order at 7:00 p.m. It was determined that a quorum was present.
2. Pledge of Allegiance was recited.

3. Announcements:

May 8, 2017 - 9:30 AM Regular Business Meeting at TEC

4. Brendon Carroll moved to accept the meeting minutes for the March 6, 2017 Work Session and the March 13, 2017 Regular Business Meeting. Heidi Pickard seconded. Vote: All in favor; Minutes accepted.
5. Treasurer's Report - \$535,886.02

Heidi Pickard moved to approve the Treasurer's Report in the amount of \$535,886.02. Brendon Carroll seconded. Vote: three in favor, John Kerrick abstains due to business relationship; Motion carries.

Brendon Carroll moved to make payment in the amount of \$2,726.20 payable to Papillion & Moyer. Vote: Two in favor; John Kerrick abstains due to business relationship and Anne Lamberton abstains due to employment with Papillion & Moyer. Motion does not pass will go into next month's bill back.

6. Solicitor Report

Jonathan Reiss presents and asks the Board if there is any additions or amendments to the medical marijuana ordinance that the Board adopted last month. Board has no additions or amendments to this ordinance.

7. Manager Report

John Jablowski Jr, present the manager's report. Will be meeting on Wednesday, April 12 with the Secretary of Transportation in Harrisburg to present to her a whole highway beautification program.

Hike & Bike Trail continues to advance and Heidi Pickard to serve as a coordinator for the Hike & Bike Trail initiative. Received a \$20,000 grant from The County of Monroe to help initiate the first phase of the WB&E section.

Received 189 applications for posted office assistant position and 17 applications for the Assistant Township Manager position.

8. Reports:

PMREMS - Presented by Denise Doremus states that calls for Tobyhanna Township is up 17% over last year for year to date at 323 calls. Also, up 10% over last year for the month at 113 calls. The subscription drive for Pocono Mountain Regional EMS will be starting with mailers. The cost is \$75 and covers from June to June and covers all 911 transports for the household. EMS companies within the local area are reciprocal of each other's memberships. For more information go to [pmrems.org](http://pmrems.org).

PMRPC - Presented by John Jablowski states the Regional Police Department is going through a vehicle upgrade adding several new and upgraded vehicles.

Open Space - Heidi Pickard states there is nothing new to report.

Overlay Committee - Presented by John Jablowski that there will be a meeting held at the Blakeslee Community House, once the date is confirmed will announce to public.

9. Old Business

A. Township Park Rules Ordinance No. 516 - Discussion

Heidi Pickard presents that by recommendation of the Township's insurance carrier Brown & Brown, individuals renting the lodge must provide a certificate of insurance if they will be serving alcohol.

Jonathan Reiss states that the current ordinance prohibits alcohol on the premises and advises Board that if they want that changed he need them to grant him the authority to write up amendment and advertise a public hearing for May or June.

Board authorizes Mr. Reiss to draft up ordinance allowing the consumption of alcohol at the Blanche Price Park when rented for private or community events with renter providing insurance certificate for the event to the Township.

10. New Business

A. Riley and Company, Inc. - 2016 Audit Report Presentation

Representatives from Riley and Company present comments on the audit conducted in February 2017. The audit resulted in the consultants issuing an unqualified opinion on the Township's financial statements as well as two letters that are required for every audit that neither identified any issues in relation to internal control or accounting procedures.

B. Arcadia Development Corp., Lot 110 New Ventures Park - request for Interim Development Agreement (Stabilization of the site)

Board tables this item until next meeting.

C. Consider approval of Liberty Petroleum Travel Plaza Land Development Plan

Joe Stachokis, President of Land Development Engineering presents on the design of the Liberty Petroleum Travel Plaza in the New Ventures Industrial Park located right after the intersection of 115 and Commercial Boulevard. Property will be developed with a convenience store, a Burger King fast

food restaurant as well as 10 fuel pump positions for vehicles and 4 fuel pump positions for tractor-trailers. There will be a right turn only drive way and a full access drive will line up with Parkside Avenue.

90 trees will be planted on ½ acre portion of the property that will be put into preservation area that the owner of Lot 1 New Ventures will be responsible to maintain.

To control the storm water management, 4 underground storm water management systems will be installed. These systems will collect all of the sediments such as salt or cinders and will also have cartridges that reduce the nitrate and phosphate levels in the storm water runoff coming from the property. Oil runoff from cars or tractors will also be collected through these systems before it reaches the underground water system.

Mr. Stachokis requests a letter from the Township to give PennDot showing Township agrees to share responsibility of the 940/115 street light. Mr. Stachokis agrees to contact Mr. Jablowski to prepare letter.

Mr. Reiss agrees to prepare the developers agreements and storm water management agreement.

Mr. Stachokis agrees to modify the construction cost estimate to put up the financial guarantee as requested in Township Engineer Bob McHale's letter.

Public Comment: Lloyd Vought, Camelot Forest asks what will be done with the oil and gas run off. Mr. Stachokis explains how that is filtered in the underground carnage filters as well as oil booms inside the inlets.

Mr. Vought also asks about light pollution and noise pollution and how they plan to address this. Mr. Stachokis explains that the noise should not be any more than what is already there and those traveling through that area already. The lighting has been designed so that the LED lighting is contained to the property line.

Public Comment: Joan Vought comments that there will be another traffic signal when there is one there already. Mr. Stachokis states that PennDot is already constructing the

signal that is there. It is not being added because of this project.

Zoning Officer Maureen Minnick advises that there was a public hearing that was heard by the Planning Commission Board and the Zoning Hearing Board for the special exception use. The decision from this hearing granted the special exception use for this project.

Brendon Carroll moves to approve Liberty Petroleum Travel Plaza Land Development Plan subject to applicant's response to township engineers letter of April 3, 2017. Heidi Pickard seconded. Vote: All in favor; motion carries.

- D. Locust Lake Village Community Center (deck expansion) - request for waiver of Conditional Use and Land Development

Mr. Reiss states that the land development can be waived and the zoning officer has determined that the conditional use is not required there so therefore that does not present an issue.

John Kerrick moved to approve the deck expansion for Locust Lake. Heidi Pickard seconded. Vote: All in favor; motion carries.

- E. Mr. Jablowski discusses additional item under New Business. Pocono Mountain Economic Development Corporation contacted him for KOZ. Last year extension was granted until 2027 at that time the pilot payment in lieu of taxes agreement was also in place. Change was made from 25% of the original assessed valuation of tax revenue to 110% of today's assessed valuation once improvements happen on the lot. They would like to have this formalized into an agreement with Board authorization.

Heidi Pickard moves to allow Jonathan Reiss to prepare the final draft for execution and to allow John Jablowski Jr, to execute the agreement. Vote: All in favor; motion carries.

- F. Mr. Kerrick voices concern about the Thomas Darling controlled burn at the wild land conservancy. It is a pretty large swampy area that fire trucks would not be able to get close should the fire get out of hand.

11. Department Updates

- A. Public Works - Ed Tutrone presents that the ballfields and parks are ready. Water is turned on at parks and currently making sure there are no leaks. Also, have been using the leaf vacuum for clean-up.
- B. Zoning - Maureen Minnick states that there is a meeting on April 17 to discuss the sign ordinance.
- C. Finance - Heidi Pickard states that work with Aqua is continuing.
- D. John Jablowski presents that the initial cost for conceptual design phase for the Pocono Park Project is \$22,000 and work will be done by Pennoni Associates and will include the initial concept and design plan, will meet with various property owners, interest groups, stakeholders that are there to formulate a plan on how we can improve that section of the Township.

Board requests more information and time to review. Mr. Jablowski will put a plan together and provide to the Board.

12. Board of Supervisors Report

Heidi Pickard presents that Rick Bodenschatz would like to plan a time that is convenient with the Board to have a sign dedication to the Great Swamp. Ms. Pickard to coordinate between parties for agree on date.

13. Public Questions

Frank Cacchione of the Clymer Library wants to remind everyone about the business symposium meeting scheduled for the 20<sup>th</sup> of April, held at the Clymer Library

14. Meeting adjourned at 8:15 p.m.  
Board enters Executive Session.

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Minutes recorded by Debra S. Jean.