

BUREAU VERITAS



- **Completed Bureau Veritas Application
And directions to your property**
- **Two sets of plans/drawings
(If Commercial must be sealed by Architect)**
- **Zoning approval from Township/Borough**
- **Liability Insurance and Attorney General Registration
Card on the contractor doing work on your home.**

**Bureau Veritas
5510 Memorial Blvd.
Tobyhanna, Pa 18466**

**570-894-2801
570-894-2986 (Fax)**

BUREAU VERITAS NORTH AMERICA, INC.

PERMIT APPLICATION

1739 Kiwanis Trail, DuBois, PA 15801
Phone: 814.372.2112 Fax: 814.372.4726

184 Keiserville Road, Tunkhannock, PA 18657
Phone: 570.836.7196 Fax: 570.836.5967

5510 Memorial Boulevard, Tobyhanna, PA 18466
Phone: 570.894.2801 Fax: 570.894.2986

Municipality: _____ Date: _____

Work Site Address: _____
(street) (city) (state) (zip)

Owner: _____ Phone: _____

Owner Address: _____
(street) (city) (state) (zip)

Contractor: _____ Phone: _____

Contractor Address: _____
(street) (city) (state) (zip)

Lending Institution _____ Contact & Phone: _____
(when applicable)
Address: _____
(city) (state) (zip)

TYPE OF WORK

- Commercial Illegal Building Legal Building Residential
- New Building Addition Demolition Alteration Change of Occupancy
- Roofing Siding Fencing Sign Pool Occupancy Other

Description of Work: _____

UTILITY CO. WORK ORDER # (Penelec, GPU, National Fuel, etc.) _____

BUILDING CHARACTERISTICS Code used for project design _____

No. of Stories _____ Height of Structure: _____ FT Occupancy Load _____

New Bldg. Area All Floors: _____ SF (not including garage) Finished Basement Area _____ SF

Sprinklers yes no Use Group _____ Construction Type _____

Estimated Project Cost: \$ _____ Permit Fee: \$ _____

Building Plan Review Date: _____ Approved _____ Not Approved _____ **OVER**

I hereby certify that the proposed work is authorized by the owner of record and that I am or have been authorized to make this application as his/her authorized agent and we agree to conform to all applicable laws of this jurisdiction.

Signature _____ Date _____

RESIDENTIAL ADDITION AND GARAGE OR ACCESSORY STRUCTURE SUBMITTAL REQUIREMENTS

As required by Guardian Inspection Services, Inc.

- _____ Building permit application.
- _____ Utility service permits. (When applicable)
- _____ Local Municipal Approval
- _____ Site plan with setbacks.
- _____ Two sets of construction project plans. (Must be in ink and drawn to scale)

The following items, views and details shall appear on all plans.

- _____ 1. Elevation of all sides, including indication of final grade.
- _____ 2. Floor plan with overview of each level (if more than one), with all rooms and spaces labeled and all sizes indicated.
- _____ 3. Cross-section view of structure. (if possible)
- _____ 4. Ceiling heights of all floors.
- _____ 5. Footing: Depth; Size (Width and thickness); Include all piers and columns.
- _____ 6. Foundations:
 - _____ a. Composition of walls or supports.
 - _____ b. Means of complying with unbalanced fill heights. (If applicable)
 - _____ c. Anchor bolts in concrete or masonry to be $\frac{1}{2}$ " diameter bolts at 6"0" on center and within 12" from any corner. 7" embedment of bolts is required.
 - _____ d. Sill plate to be minimum width of walls above.
- _____ 7. Size, location and composition of all columns. Minimum 4" square wood or minimum 3" diameter steel.
- _____ 8. Concrete floor:
 - _____ a. Thickness to be a minimum of 3-1/2".
 - _____ b. Strength of concrete to be 3,500-PSI minimum in garage.
 - _____ c. Vapor barrier is required when garage is attached to a dwelling.
- _____ 9. Species and grade of all framing lumber.
- _____ 10. Size, spacing and direction of floor joists.
- _____ 11. Beam sizes and supports.
- _____ 12. Joists under bearing partitions.
- _____ 13. Framing of all openings in floors and roof.
- _____ 14. Floor sheathing (if applicable) composition, grade and thickness.
- _____ 15. Interior and exterior wall stud sizes, grade and spacing.
- _____ 16. All headers: composition, location and sizes.
- _____ 17. Interior wall covering. (If applicable)
- _____ 18. Exterior wall covering (paper if required) (example: vinyl, brick, wood, etc.)
- _____ 19. Roof framing:

(Continued)

CROSS SECTION SUBMITTAL
AS REQUIRED BY BUREAU VERITAS NORTH AMERICA, INC.

ROOF:

ROOF PITCH _____ ROOF TYPE: SHED - GABLE - HIP - OTHER _____ (CIRCLE ONE)

ROOFING MATERIAL _____

ROOFING UNDERLAYMENT _____

ROOF DECKING _____

TRUSS ___ YES ___ NO

TRUSS SPACING _____

RAFTER SIZE _____

RAFTER SPACING _____

RAFTER CLEAR SPAN _____

RAFTER SPECIES _____

RIDGE _____

CEILING JOIST SIZE _____ SPAN _____

CEILING JOIST SPACING _____

CEILING JOIST SPECIES _____

INSULATION _____

ROOF VENTILATION _____

FLOOR:

SUB-FLOOR _____

FLOOR JOIST SIZE _____

FLOOR JOIST SPACING _____

FLOOR JOIST CLEAR SPAN _____

FLOOR JOIST SPECIES _____

BEAM TYPE & SIZE _____

DISTANCE FROM GRADE _____

FOUNDATION:

FOUNDATION TYPE _____

ANCHOR TYPE _____

ANCHOR SPACING _____

SILL PLATE _____

BLOCK WALL SIZE _____

VERTICAL REINFORCEMENT _____

CONCRETE FLOOR THICKNESS _____

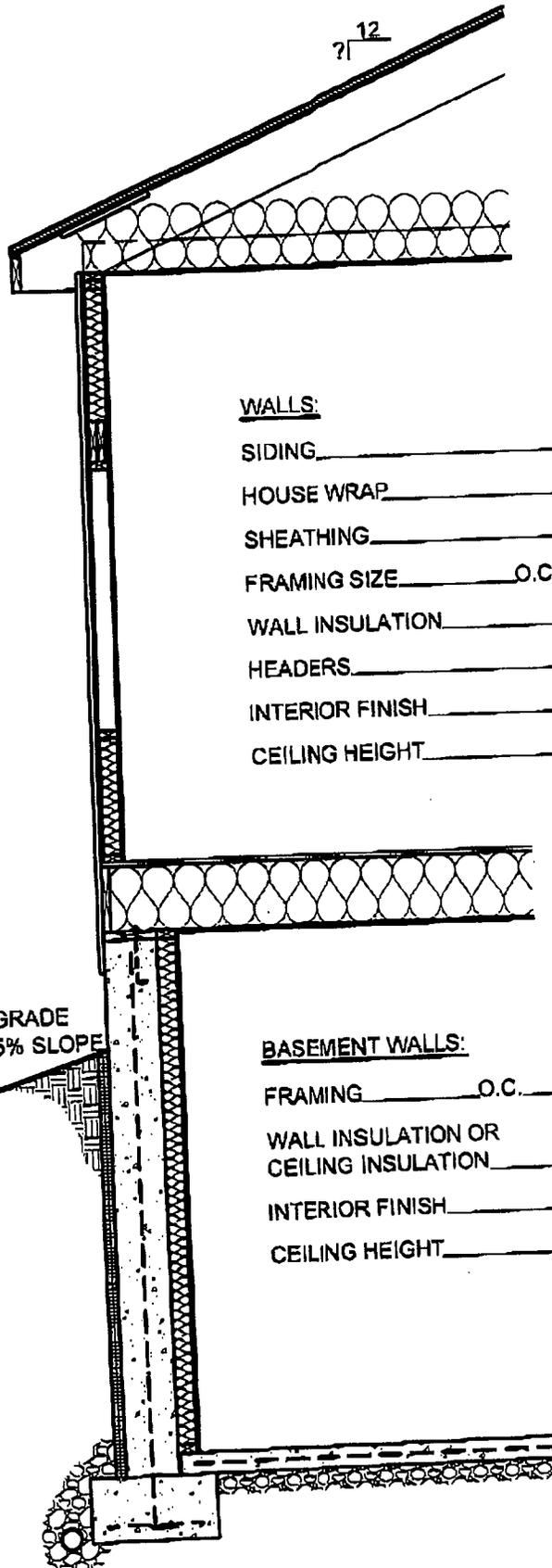
VAPOR BARRIER _____

COLUMN PAD SIZE _____

COLUMN SPACING _____

FOOTING WIDTH _____ HEIGHT _____

FOOTING DEPTH BELOW GRADE _____



WALLS:

SIDING _____

HOUSE WRAP _____

SHEATHING _____

FRAMING SIZE _____ O.C. _____

WALL INSULATION _____

HEADERS _____

INTERIOR FINISH _____

CEILING HEIGHT _____

BASEMENT WALLS:

FRAMING _____ O.C. _____

WALL INSULATION OR
CEILING INSULATION _____

INTERIOR FINISH _____

CEILING HEIGHT _____