

APPLICATION FOR OCCUPANCY OF ROADWAY FOR DRIVEWAYS

TOWNSHIP OF TOBYHANNA



105 GOVERNMENT CENTER WAY
POCONO PINES, PA 18350-7741
PHONE 570-646-1212
FAX 570-646-9025

Property Owner _____
Mailing Address _____ City _____ State _____ Zip _____
Phone Number _____ Fax Number _____

Applicant/Contractor _____
Mailing Address _____ City _____ State _____ Zip _____
Phone Number _____ Fax Number _____

Construction Contact: _____ Phone Number _____

Property Information

Development Name _____ Tax Map # _____
Property Lot # _____ Block# _____ Section# _____ Unit# _____
Please check one: Residential _____ Commercial _____ Commercial/Industrial _____

PA One Call Design Serial Number _____
Road Name _____ Township Route Designation _____
Date work is scheduled to begin _____ Date work is scheduled to be completed _____

Type of Driveway: Minimum Use Low Volume Medium Volume High Volume
Emergency Repair No. _____ (if applicable)
Construct a New Driveway Alter an Existing Driveway Posted Speed Limit: _____ MPH
Sight Distance: Viewing LEFT from driveway: _____ feet; Viewing RIGHT from driveway: _____ feet
Width of traveled roadway: _____ feet; Dimension to nearest street intersection: _____ feet
Notes: 1) Available sight distance shall be measured at 3.50 feet above the road surface from both the driver's eye and the approaching vehicle. Sight distance shall be measured 10 feet from edge of existing pavement.
2) A vehicle turn-around area is required within the owner's property.

Under and subject to all the conditions, restrictions and regulations prescribed by the Township of Tobyhanna Code 128, Article I – Street Openings and Excavations. The applicant certifies that this application, information and documentation therein or required by the Township is accurate, pursuant to 18 PA C.S. §4904 relating to false swearing to authorities, and that it has or will have all insurance and other security required by the Township prior to performing any work authorized by the permit.

The applicant is (an individual) (a partnership) (a corporation incorporated under the laws of _____).

Date _____ Signed By _____ Title _____

Date _____ Witness or Attest _____ Title _____

TOWNSHIP USE ONLY

Bond Amount = \$ _____; Has a Bond been received? Yes No
Has a Traffic Control Plan been provided in accordance with PennDOT Publication 213? Yes No
Application Returned On: _____ Township Roadway Occupancy Permit # _____
On-Site Review #1 by: _____ Date: _____ On-Site Review #2 by: _____ Date: _____
Final On-Site Review by: _____ Date: _____

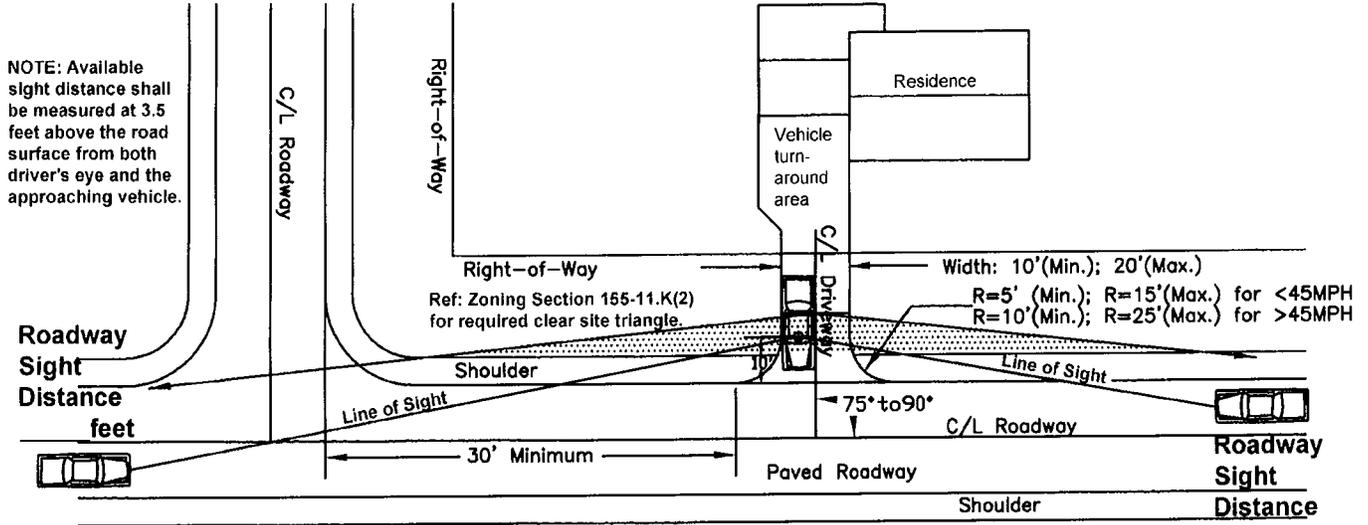
General Requirements for Improvements in Township Roadway Right-of-Way

Applicant/Contractor shall comply with the minimum design and construction standards as set forth herein. Additional sections of SALDO Section 135-22.C may also be utilized as approved in writing by the Township of Tobyhanna.

- 1) Any/all work which impacts a Township and/or State roadway shall comply with the current edition of the PennDOT Work Zone Traffic Control Guidelines (Pub 213).
- 2) Unless otherwise approved in writing by the Township, all materials and method of installation shall be in strict conformance to PennDOT Publication 408 specifications (current edition) and as indicated below.
- 3) Disturbed areas shall comply with the PaDEP Erosion and Sediment Pollution Control Manual (current edition). Temporary/permanent treatment for ditches, swales and/or outlet areas of pipes shall be in accordance with the PaDEP Erosion and Sediment Pollution Control Manual (current edition).
- 4) All proposed roadway improvements shall be clearly indicated on a plan with existing features, the width of roadway, shoulders, right-of-way and other applicable information as determined by the Township.
- 5) The minimum inside diameter for any storm drainage pipe and/or culvert shall be an 18 inches. The pipe shall be aluminized or galvanized corrugated metal, reinforced concrete, high density corrugated polyethylene or any approved substitute. All pipes must safely accommodate the anticipated design loads. In all cases the pipe shall be manufactured in the United States of America.
- 6) All pipes shall be bedded with a minimum of four inches of crushed stone. Bedding shall be carried around the pipe, up to one-half (1/2) the outside diameter.
- 7) The minimum cover for any drainage pipe is 12 inches, measured from the top of the pipe to the subgrade elevation over the pipe. (I.e. The pipe shall not encroach into the pavement subbase or any portion of the pavement structure.)
- 8) Backfill for pipes shall be with clean fill, free of mud, clay, wood, roots, stumps, bricks, deleterious materials or rocks greater than four inches in any dimension. Township approval must be obtained for the type of material to be used prior to backfilling.
- 9) PennDOT Type 2A stone shall be used as backfill for the full depth of any trench within the roadway and shoulder areas.
- 10) Backfilling of pipe trenches shall consist of eight-inch loose lifts, and mechanically tamped to at least 95% of the materials dry-weight density, as determined by Modified Proctor Test ASTM D-1557, Method C or D. No layer shall be constructed until previous layers have attained the desired compaction. Test results and qualified inspection certifications shall be provided to the Township.
- 11) Manholes, inlets, or headwall/endwall units shall be poured-in-place concrete or pre-cast concrete units. Stacked stone headwall/endwall units may be considered for certain applications but must be approved in writing by the Township of Tobyhanna. Culverts and/or applicable sections of storm pipe shall be provided with Township approved end treatments.
- 12) All frames and grates for inlets and manholes shall be set on Township approved concrete adjustment rings.
- 13) No ditch/swale, headwall or endwall shall be constructed within eight feet (8') from the edge of paving.
- 14) Side slopes for any drainage ditch/swale shall not be greater than 3H:1V unless otherwise approved by the Township.
- 15) Guide rail shall be provided in accordance with PennDOT criteria and as approved by the Township.
- 16) Provide utility markers of the size and type as required by the Township to identify the location of cross-pipes and other facilities.
- 17) Roadway and shoulder restoration
 - a. Materials for roadway construction shall match the existing pavement structure or consist of the following minimum depths whichever is greater as determined by the Township: six (6") inches of subbase material, three (3") inches bituminous concrete base course; one-and-one-half inches (1.5") ID-2 wearing course.
 - b. Subgrade shall be prepared in conformance with applicable sections of PennDOT Publication 408 specifications (current edition).
 - c. Shoulders: Minimum six (6") inch depth of PennDOT Type 2A subbase material.
 - d. All depths indicated are compacted depths, measured in place.
- 18) Where conflicts exist between these requirements and those set forth by other controlling agencies, the Township will determine which requirements will govern.

TOBYHANNA TOWNSHIP DRIVEWAY ENCROACHMENT PERMIT

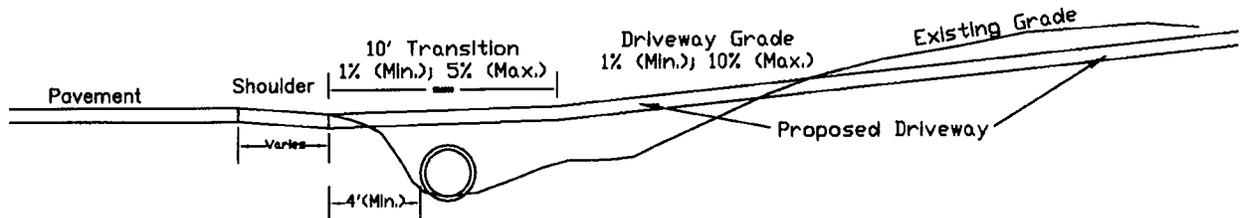
PERMIT #	PERMITTEE:
TAX PARCEL#	ADDRESS:
DATE ISSUED:	CITY: STATE: ZIP:
PERMIT FEE:	WORK MAY COMMENCE ON:
	WORK TO BE COMPLETED ON OR BEFORE:



Posted Speed Limit _____ MPH

RESIDENTIAL DRIVEWAY (Not to Scale)

_____ feet



CROSS-SECTION w/ CULVERT (Not to Scale)

GENERAL NOTES

- 1) Pipe culvert materials (per SALDO Section 135-22.C(1))
- 2) Driveway crown or cross-slope (2% min.); Direct stormwater runoff to roadside swale. Ponding of surface water is prohibited within Township right-of-way.
- 3) Pipe Culvert to extend minimum two (2') feet beyond edge of fill materials.
- 4) Minimum pipe slope=0.5%; Maximum pipe slope=10% [Smooth-lined interior]
Minimum pipe slope=1.0%; Maximum pipe slope=12% [Corrugated interior]
For conditions: 4% < pipe slope < 12%; Utilize PennDOT R-3 rip rap from downstream end of pipe to property limits. Engineering calculations may be required as determined by the Township representative.
- 5) Maximum side slope of fill materials [3H:1V].
- 6) All disturbed areas within the Township right of way shall be stabilized with erosion control blanket as directed by Township representative. [Ref: PaDEP Erosion & Sediment Pollution Control Manual]
- 7) Site distance per PennDOT standards.
- 8) In addition to providing appropriate sight distances, a clear sight triangle shall be maintained in accordance with Zoning Section 155-11.K(2) On any lot, no structure, fence, wall, shrub or plant more than 36 inches higher than the road surface shall be erected or maintained within an area along the edge of the cartway from a point on the center line of the intersecting driveway, distant 15 feet from the nearest edge of the cartway of the through road to the points on the center line of the through road for a distance of (a) 500 feet if the through road is an arterial street, (b) 400 feet if the through road is a major collector street, (c) 300 feet if the through road is a minor collector street. (d) 200 feet if the through road is a minor or local access street.