

**TOWNSHIP OF TOBYHANNA, MONROE COUNTY  
RESOLUTION NO. 2014-007**

**A RESOLUTION OF THE TOWNSHIP OF TOBYHANNA BOARD OF  
SUPERVISORS AMENDING RESOLUTION NO. 2008-022  
ESTABLISHING RULES FOR COMPLIANCE WITH THE  
PENNSYLVANIA RIGHT TO KNOW LAW**

*WHEREAS*, the Tobyhanna Township Board of Supervisors adopted Resolution No. 2008-022 on December 8, 2008 to establish rules to comply with the Pennsylvania Right to Know Law;

*WHEREAS*, Resolution 2008-022 designated the Township Secretary as the Open Records Officer; and,

*WHEREAS*, the Tobyhanna Township Board of Supervisors desires to amend Resolution No. 2008-022 in order to designate the Open Records Officer on an annual basis.

*NOW THEREFORE*, be it resolved by the Tobyhanna Township Board of Supervisors that Section 2 of Resolution No. 2008-022 shall be amended to read as follows:

**ARTICLE I.**

Section 2, Open Records Officer, of Resolution 2008-022 is hereby amended to read as follows:

**Section 2. OPEN RECORDS OFFICER**

The Township shall designate an Open Records Officer on an annual basis in accordance with the Pennsylvania Right-to-Know Law and said Open Records Officer shall receive requests submitted to the Township under the Right-To-Know Law, direct requests to other appropriate persons within the Township or to appropriate persons in another agency, track the Township's progress in responding to requests and issue interim and final responses.

**ARTICLE II. SEVERABILITY.**

In the event any provision, section, sentence, clause or part of this Resolution shall be held to be invalid, such invalidity shall not affect or impair any remaining provisions, section, sentence, clause or part of this Resolution, it being the intent of the Board of Supervisors that the remainder of the Resolution shall remain in full force and effect.

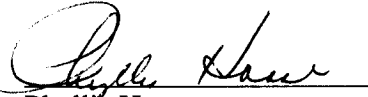
**ARTICLE III. EFFECTIVE DATE.**

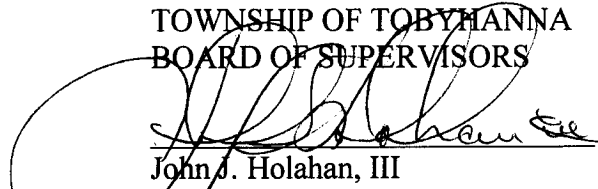
This Resolution shall take effect immediately.

**RESOLVED** and **ENACTED** this 10<sup>th</sup> day of February, 2014.

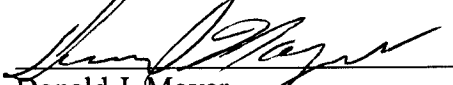
TOWNSHIP OF TOBYHANNA  
BOARD OF SUPERVISORS

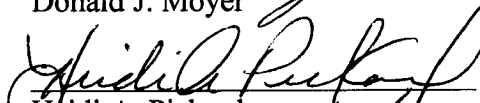
ATTEST:


  
Phyllis Haase,  
Township Secretary

  
John J. Holahan, III

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Anne Lamberton

  
Donald J. Moyer

  
Heidi A. Pickard

  
John E. Kerrick